

Minutes of the review meeting held on 03/03/2020 under the chairmanship of the Hon'ble Vice-Chancellor as regards SSR uploading to NAAC portal.

The meeting was called on 03/03/2020 in the Syndicate Hall at 4.30 pm to review the progress in upload of SSR. The Hon'ble Vice-Chancellor welcomed the members present and emphasized the importance of a planned time schedule to upload the SSR.

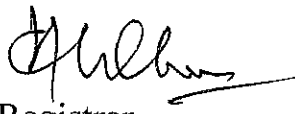
It was pointed out by the Director, IQAC that though 3 weeks had elapsed out of the 45 days granted, not even 40% of the work had been completed. Out of the 7 Criteria, only the first 4 had begun upload and progressed well, while criteria 5, 6 & 7 had not started the uploading work. The Chairmen/Convenors of the three criteria were requested to prioritise NAAC uploading work and finish the same by Saturday, 7th March. She also listed out the technical and electrical problems faced and requested for immediate attention to these factors. The Engineering section and the computer section were directed to attend to IQAC work on priority, whenever needed.

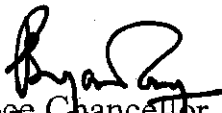
Lists of some information needed that had been submitted by criteria 1, 2, 3 and 7 were handed over to the Registrar for immediate attention. It was decided that the Steering Committee will scrutinize Criteria 7 and the Executive Summary write-ups thoroughly after redrafting as per portal format, which varies significantly from that in the manual.

The Director also expressed apprehensions about mismatch of information on the University website, and the SSR uploaded. She pleaded for deletion of outdated information and for the need to update department/centre/staff profiles/details. The Vice Chancellor ordered that the alterations be made as necessitated by the SSR details.

It was also decided to hold a meeting with the department chairmen about our annual student feedback and the NAAC Student Satisfaction Survey.

The meeting ended at 6.00 pm with thanks expressed by the Director.


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