

REGULATIONS GOVERNING THE CREDIT BASED SEMESTER SCHEME FOR BACHELOR DEGREE PROGRAMME IN HOTEL MANAGEMENT (B.H.M.)

(Framed under Section 44 (1) (c) of the KSU Act 2000)

Preamble:

The University Grants Commission, New Delhi in its tenth plan guidelines directed the Universities in the country to implement the credit based semester scheme in both under-graduate and post-graduate programmes. The Credit Based Semester Scheme, makes the product of a University at par with the global practices in terms of academic standards and evaluation strategies. In the emerging scenario of Internationalization of Indian Higher Education, it is imperative that the Universities in India should follow this system so that the mobility of their products both within and across the geographical jurisdiction becomes possible. Hence the Mangalore University thought it fit to introduce the credit based semester scheme in its undergraduate degree programmes effective from the academic year 2006-07.

The Salient Features of the Credit Based Semester Scheme:

Each course shall carry certain number of credits. Credits normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as number contact hours, the course content, teaching methodology, learning expectations, maximum marks, etc. In the proposed programme, in general, 2 hours of instructions per week in a semester is assigned one credit. In terms of evaluation, one credit is equivalent to 50 marks in a semester. On these basis, a four year degree programme will have a maximum of 120 credits. The other features of the Credit Based Semester Scheme are

- a) The degree programme is structured on semester basis.
- b) The relative importance of subjects of study and activities are quantified in terms of credits and also their overall relative importance.
- c) The subjects of study include languages, general studies and core subjects.
- d) The students are required to take part in co-curricular and extra-curricular activities and their participation is compulsory as a part of the credit based system.
- e) The internal assessment is continuous and incorporates innovative tools of teaching and assessment strategies.
- f) The curricula and question papers are unitized.
- g) The declaration of result is based on the aggregate percentage of marks obtained and Grade Point Average earned.

1. TITLE AND COMMENCEMENT:

- i) These regulations shall be called "The Regulations governing Credit Based Semester Scheme for Bachelor Degree Programmes in Hotel Management (B.H.M.)"
- ii) These regulations shall come into force from the date of assent of the Chancellor.

2. DURATION OF THE PROGRAMME:

The duration of the programme shall extend over a period of eight semesters (4 academic years)

3. ELIGIBILITY FOR ADMISSION:

A candidate who has passed the two year Pre-University Examination in any general or vocational stream (Class XII of 10+2) Examination conducted by the Pre-University Education Board in the State of Karnataka or any other Board considered equivalent thereto by Mangalore University with a minimum of 40% marks in the aggregate is eligible (35% in case of SC/ST)

4. MAXIMUM PERIOD FOR THE COMPLETION OF THE PROGRAMME:

The candidate shall complete the programme within the period as prescribed in the regulation governing the maximum period for completing various degree/diploma programmes from the dates of admissions. The term completing the programme means passing all the prescribed examinations of the programme to become eligible for the degree. No candidate shall be permitted to appear for the examinations after the prescribed maximum period for completing the programme.

5. MEDIUM OF INSTRUCTION:

The medium of instruction and examination shall be English

6. SUBJECTS OF STUDY:

The subjects of Study shall comprise the following:

- 6.1 Group I: Languages- English and French
- 6.2 Group II: Hotel related Theory and Practical Subjects as detailed under the course pattern and the scheme of examination and detailed paper are as per the syllabus.
- 6.3 Group III: General Studies – Constitution of India during the first semester and Human Rights, Gender and Environmental studies during the second semester shall be compulsory papers
- 6.4 Co-and Extra Curricular Activities

Participation of students in Co-and Extra Curricular activities is considered to be an integral part of credit based semester system. A student shall opt any one of the following activities under this category during I to IV semester (1 Credit in each semester).

- A) N.S.S. / N.C.C / Scouts and Guides / Rangers
- B) Sports and Games
- C) Other Co-and Extra-Curricular Activities as prescribed by the university

Evaluation of Co-and Extra Curricular Activities is as per the procedure evolved by the university from time to time

7. ATTENDANCE:

- 7.1 A candidate shall be considered to have satisfied the requirements of attendance for the semester if he/she attends not less than 75% of the number of classes actually held up to the end of the semester in each subject (in theory & practical separately in subjects with practical). However, shortage of attendance of students whose attendance is 60% and above but below 75% may be condoned by the university on payment of condonation fee as prescribed by the University and by following the rules prescribed for condonation.
- 7.2 A candidate who does not satisfy the requirements of attendance even in one subject shall not be permitted to take the whole University Examination of that semester and he /she shall seek readmission to that Semester in a subsequent year.
- 7.3 If a candidate represents his/her institution/University/ Karnataka State/ Nation in Sports/ NCC/ NSS/ Cultural or any officially sponsored activities he/she may be permitted to claim attendance for actual number of days participated, based on the recommendation of the Head of the Institution concerned. If a candidate is selected to participate in national level events such as Republic Day Parade etc., he/she may be permitted to claim attendance for actual number of days participated based on the recommendation of the head of the Institution concerned.

8. COURSE PATTERN AND SCHEME OF EXAMINATIONS:

The details of Course Patterns (hours of instructions per week) and the Scheme of Examinations of the programme is given in appendix "A". The Syllabi of the courses shall be as framed by the concerned Boards of Studies and approved by the respective Faculties and the Academic Council.

There shall be examinations at the end of each semester ordinarily during October/November for odd semesters and during April/May for even semesters.

9. INTERNAL ASSESSMENT:

- 9.1 The internal assessment shall be based on two tests or one test and one assignment. The test shall be at least one hour duration to be held during the semester. The average of the two shall be taken as internal assessment marks.
- 9.2 The marks of the internal assessment must be published on the notice board of the concerned college for information of the students.
- 9.3 The internal assessment marks shall be communicated to the Registrar (Evaluation) at least 15 days before the commencement of the University Examinations and the Registrar (evaluation) shall have access to the records of such periodical tests, assignments, records etc.,
- 9.4 There shall be no minimum in respect of internal assessment.

- 9.5 Internal assessment marks shall be shown separately in the marks card. A candidate who has rejected the result or who, having failed, takes the examination again shall retain the internal assessment marks already obtained.

10. REGISTRATION FOR EXAMINATIONS::

- 10.1 Each student shall register for examinations in all the subjects of a semester when he/she appears for the examination of that semester for the first time.
- 10.2 A candidate shall not be admitted to the practical examination in the first appearance unless he/she produces the class record book duly certified by the Head of the department of the college in the concerned subject.
- 10.3 Marks awarded for the class record at the first appearance shall be considered for the subsequent appearances in the subject.

11. MINIMUM FOR PASS:

- 11.1 No candidate shall be declared to have passed the Semester Examination as the case may be under Group I / Group II / Group III unless he/she obtains not less than 35% marks in written examination and 35% marks in the aggregate of written examination and internal assessment put together in each of the subjects, 35% marks in practical examination (for subjects with practicals) and 35% marks in Project work & viva (for vocational subjects) in each of the optional subjects.
- 11.2 In case a candidate fails in any subject, either in theory or practicals, he/she shall appear for theory or practicals of that failed subject only at any subsequent regular examination, within the maximum period prescribed for completing the programme. He/she must obtain the minimum marks for a pass in that subject (theory and practicals separately) as stated in para (11.1) above.

12. CARRY OVER PROVISION:

A candidate who fails in lower semester examinations may go to the higher semesters. However,

- a) No candidate shall be permitted to take the fifth semester examination unless he/she passes all the papers of the first semester examination and
- b) No candidate shall be permitted to take the sixth semester examination unless he/she passes all the papers of the first and second semester examinations.
- c) No candidate shall be permitted to take the seventh semester examination unless he/she passes all the papers of the first, second and third semester examinations.
- d) No candidate shall be permitted to take the eighth semester examination unless he/she passes all the papers of the first, second, third and fourth semester examinations.

13. CLASSIFICATION OF SUCCESSFUL CANDIDATES:

The results of successful candidates at the end of VIII semester shall be classified on the basis of aggregate marks obtained in all the six semesters and the aggregate Grade Point Average (GPA).

13.1 Declaration of Class on the basis of Percentage of Aggregate Marks:

First Class with Distinction	70% and above
First Class	60% and above but less than 70%
High Second Class	55% and above but less than 60%
Second Class	50% and above but less than 55%
Pass Class	35% and above but less than 50%

- 13.2 Each semester result shall be declared in terms of grades. An eight point grading system which is based on the actual absolute marks scored and alpha – sign grade as described below shall be adopted.

		Range of Marks:							
% Marks:		Below 35	35-49	50-54	55-59	60-69	70-79	80-89	90-100
Alpha-Sign Grade:		D	C	B	B+	A	A+	A++	O
Grade Point :		2	3	4	5	6	7	8	9

- 13.3 The Semester Grade Point Average shall be computed by dividing the sum of the Grade Point Weights (GPW) of all the subjects of study by the maximum credits for the semester. The Grade Point Weights are in turn calculated as the product of the grade points earned in the subject and the credits assigned to that subject. The details are given in Appendix B.
- Appendix B gives a summary of marks and credits assigned to different subjects of study in Bachelor Degree programmes in all the semesters. In these tables, 100(2), indicates the maximum total mark in a subject of study is 100, while the credit assigned is 2. These tables are followed with illustrations of computing semester grade point averages and aggregate grade point averages.
- 13.4 The aggregate GPA at the end of the sixth semester shall be calculated as the weighted average of the semester grade point averages. The aggregate GPA is obtained by dividing the total of semester credit weightages by the maximum credits for the programme.
- 13.5 A candidate shall be declared to have passed the UG program if he/she secures at least an aggregate GPA of 3.0 (or Course Alpha-Sign Grade C).
- 13.6 The candidates who pass all the semester examinations in the first attempts in four years are eligible for ranks provided they secure 60% and above marks or at least an A grade.
- 13.7 The results of the candidates who have passed the VIII semester examination but not passed the lower semester examinations shall be declared as NCL (Not Completed Lower semester examinations). Such candidates shall be eligible for the degree only after completion of all the lower semester examinations.

- 13.8 A candidate who passes the semester examinations in parts is eligible for only class and not for ranking.

14. REJECTION OF RESULTS:

- 14.1 A candidate may be permitted to reject the results of the whole examination of any semester. Rejection of marks paper-wise/subject-wise shall not be permitted. A candidate who has rejected the results shall appear for the immediately following regular examinations.
- 14.2 The rejection shall be exercised only once in respect of each semester examination and the rejection once exercised cannot be revoked
- 14.3 Application for rejection along with the payment of the prescribed fee shall be submitted to the Registrar (Evaluation) through the College of study together with the original statement of marks within 30 days from the date of publication of the result.
- 14.4 A candidate who rejects the result is eligible for only class and not for ranking.

15. TRANSFER OF ADMISSION

Transfer of admissions permissible only for III and V semesters for the students of other universities and within the University.

15.1 Conditions for transfer of admission of students within the University.

- i) His/Her transfer admission shall be within the intake permitted to the college.
- ii) Availability of same combination of subjects studied in the previous college.
- iii) He/she shall fulfill the attendance requirements as per the Mangalore University Regulation.
- iv) He/She shall complete the programme as per the regulation governing the maximum duration of completing the programme as per clause 4 of this regulation.

15.2 Conditions for transfer admission of students of other Universities.

- i) A Candidate migrating from any other University may be permitted to join III/V semester of the degree programme provided he/she has passed all the subjects of previous semesters/years as the case may be. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of Mangalore University.
- ii) His/Her transfer admission shall be within the intake permitted to the college.
- iii) He/she shall fulfill the attendance requirements as per the Mangalore University Regulation.

- iv) The candidate who is migrating from other Universities is eligible for overall class and not for ranking.
- v) He/She shall complete the programme as per the regulation governing the maximum duration of completing the programme as per clause 4 of this regulation.

16. Repeal and Saving:- The existing Regulation governing Four year Bachelor degree programme in Hotel Management assented by the Chancellor on 2.8.2005 and communicated by the Government vide letter No. ED 28 UDS 2005 dated 30/8/2005 is hereby repealed. However the said regulation shall continue to be in force for the students who have been admitted to the course before the enforcement of this regulation.

APPENDIX 'A'**COURSE PATTERN AND SCHEMES OF EXAMINATIONS****I/II Semester**

	Subjects	Paper	Instruction hrs/week	Duration of Exam (hrs)	Marks			Credits
					IA	Exam	Total	
Group I	Language I	1T	4	3	20	80	100	2
	Language II	1T	4	3	20	80	100	2
Group II	5 Hotel Management Subjects (3 T+ 2 P)	3T	3x4	3x3	3x20	3x80	3x100	3x2
		2P	2x3	2x3	2x15	2x60	2x75	2x1.5
Group III	General Studies	IT	4	3	20	80	100	2
	CC &EC				50	-	50	1
	Total						800	16

III/IV Semester

	Subjects	Paper	Instruction hrs/week	Duration of Exam (hrs)	Marks			Credits
					IA	Exam	Total	
Group II	8 Hotel Management Subjects (5 T+ 3 P)	5T	5x4	5x3	5x20	5x80	5x100	5x2
		3P	3x3	3x3	3x15	3x60	3x75	3x1.5
	CC &EC				50		50	1
	Total						775	15.5

V/VII Semester

	Subjects	Paper	Instruction hrs/week	Duration of Exam (hrs)	Marks			Credits
					IA	Exam	Total	
Group II	8 Hotel Management Subjects (6 T +2 P)	6T	6x4	6x3	6x20	6x80	6x100	6x2
		2P	2x3	2x3	2x15	2x60	2x75	2x1.5
	Total						750	15

VI Semester

	Subjects	Duration	Duration of Exam (hrs)	Marks			Credits
				IA	Exam	Total	
	ON-THE-JOB TRAINING (OJT)	18 weeks	-	150 (Performance Appraisal by the Industry)	600 300-OJT Report 100-Presentation 200-Viva)	750	15
	Total					750	15

VIII Semester

	Subjects	Paper	Instruction hrs/week	Duration of Exam (hrs)	Marks			Credits
					IA	Exam	Total	
Group II	3 Hotel Management Subjects(3 T	3T	3x4	3x3	3x20	3x80	3x100	3x2
	Project Work	1T/P	18	-	60	140-Report 100-Viva	300	6
	Total						600	12

APPENDIX B

COMPUTATION OF SEMESTER GRADE POINT AVERAGE AND AGGREGATE GRADE POINT AVERAGE

Eight Point Alpha – Sign Grading Scale:

	Range of Marks:							
% Marks:	Below 35	35-49	50-54	55-59	60-69	70-79	80-89	90-100
Alpha-Sign Grade:	D	C	B	B+	A	A+	A++	O
Grade Point :	2	3	4	5	6	7	8	9

Table 1: Table of Subjects of Study, Marks and Credits -B.H.M. Degree

Semester/	Groups					
	I		II		III	
Subjects	L1	L2	BHM Subjects Theory Practical		GS/ID	CC&EC
I	100(2)	100(2)	300(6)	150(3)	100(2)	50(1)
II	100(2)	100(2)	300(6)	150(3)	100(2)	50(1)
III	---	---	500(10)	225(4.5)	---	50(1)
IV	---	---	500(10)	225(4.5)	---	50(1)
V	---	---	600(12)	150(3)	---	---
VI	---	---	750(15)	---	---	---
VII	---	---	600(12)	150(3)	---	---
VIII	---	---	600(12)	---	---	---

Computation of Semester GPA:

The Semester Grade Point Average shall be computed by dividing the sum of the Grade Point Weights (GPW) of all the subjects of study by the maximum credits for the semester. The grade point weights are in turn calculated as the product of the grade points earned in the subject and the credits assigned to that subject.

I Semester Marks:

Subject	L1	L2	BHM Subjects		GS	C&ECA	Total
Max. Marks	100	100	300	150	100	50	800
Marks Obtained	67	79	210(70%)	140(93%)	85	40	621
Grade Point (1)	6	7	7	9	8	8	---
Credits(2)	2	2	6	3	2	1	16
Grade Point Weights (1)x(2)	12	14	42	27	16	8	119

Semester Aggregate Marks: **621 / 800 = 77.6%**

Semester Alpha Sign Grade: **A+**

Semester Grade Point Average = Total Grade Point Weights / Maximum Credits
for the Semester

$$= 119 / 16 = 7.4375$$

Calculation of Aggregate GPA:

The aggregate GPA at the end of the sixth semester shall be calculated as the weighted average of the semester grade point averages. The aggregate GPA is obtained by dividing the total of semester credit weightages by the maximum credits for the programme. An illustration is given below.

Semester	I	II	III	IV	V	VI	VII	VIII	Total
Total Marks / Semester	800	800	775	775	750	750	750	600	6000
Total Secured	621	640	600	594	580	570	565	450	4620
Semester GPA(3)	7.44	6.75	6.45	7.1	7.07	7.33	6.67	6.0	---
Semester Credits(4)	16	16	15.5	15.5	15	15	15	12	120
Semester Credit Weightages(3x4)	119	108	100	110	106	110	100	72	825

Aggregate Percentage of Marks = $4620/6000 = 77.0 \%$

Classification of Result: *First Class with Distinction*

Programme Alpha Sign Grade: **A+**

Aggregate Grade Point Average

$$\begin{aligned} &= \text{Total of Semester Credit Weightages} / \text{Maximum Credits for the programme} \\ &= 825 / 120 = \mathbf{6.875} \end{aligned}$$

(Assented by the Chancellor on 23.05.2006 as communicated in Government letter No. ED 6 UDS 2006 dated 25.05.2006 and notified under Notification No.MU/ ACC/ CR.44/ 2005-06/A2, dated 29.05.2006).

Sd/-
REGISTRAR

AMENDMENTS TO REGULATIONS GOVERNING THE CREDIT BASED SEMESTER SCHEME FOR BACHELOR DEGREE PROGRAMME IN HOTEL MANAGEMENT (B.H.M.)

(Framed under Section 44 (1) (c) of the KSU Act 2000)

Existing	As amended
12. CARRY OVER PROVISION: A candidate who fails in lower semester examinations may go to the higher semesters. However, a) No candidate shall be permitted to take the fifth semester examination unless he/she passes all the papers of the first semester examination and b) No candidate shall be permitted to take the sixth semester examination unless he/she passes all the papers of the first and second semester examinations. c) No candidate shall be permitted to take the seventh semester examination unless he/she passes all the papers of the first, second and third semester examinations. d) No candidate shall be permitted to take the eighth semester examination unless he/she passes all the papers of the first, second, third and fourth semester examinations.	12. CARRY OVER PROVISION: A candidate who fails in lower semester examinations may go to the higher semester and take the examinations.

(Assented by the Chancellor on 25.08.2008 as communicated in Government letter No. ED/06/ UDS/ 2008, dated 26.08.2008 and Notified under Notification No.MU/ACC/CR.78/2006-07/A2, dated 27.08.2008)

**Sd/-
REGISTRAR**