

MANGALORE UNIVERSITY
Department of Library and Information Science
Master of Library and Information Science

LSP405: INFORMATION PROCESSING: CLASSIFICATION – I (PRACTICE)

Objectives:

- Construction of Class Numbers for documents of different disciplines / subjects using Dewey decimal classification 23rd edition.
- Introduction to the use of the DDC
- Analysis of a work; direct approach; Main classes, Divisions and Sections
- Use of notes like “scope”, “Inclusion”, “Class here” “Optional provision” etc.
- Using synthetic features: Add from schedules
- Use of Table 1 ‘Standard Subdivisions’; Table 2 ‘Area’; Table 3 ‘Subdivisions of individual literature’; Table 4 ‘Subdivisions of individual languages’; Table 5 ‘Racial, Ethnic, National Groups’, and Table 6 ‘Languages’

Course Outcome (CO):

- CO1 Apply theoretical knowledge of classification into practice
- CO2 Get inducted to different classification systems and apply their skills to organize documents using specific classification schemes
- CO3 Knowledgeable and capable of using of specific scheme of classification at their workplace.
- CO4 Use it for number building.
- CO5 Gain the knowledge of constructing classifications numbers for different documents.
- CO6 Knowledgeable and capable of using DDC scheme of classification at their workplace.
- CO7 Understating of recent trends and mode of classifying e-resources

Classification of documents according to the latest edition of DDC.

64hrs

(Each student shall maintain practical records and submit the same at the time of practical examination).