



User Manual (Promote to Next Semester)

Version: 1.0

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Promote to Next Semester

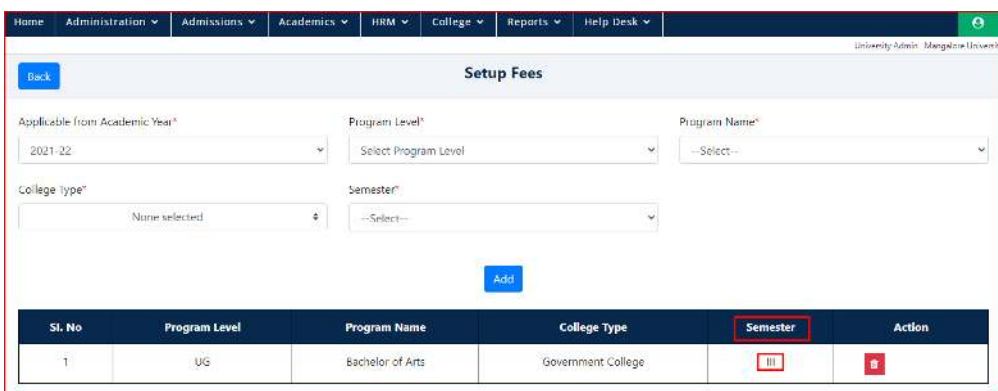
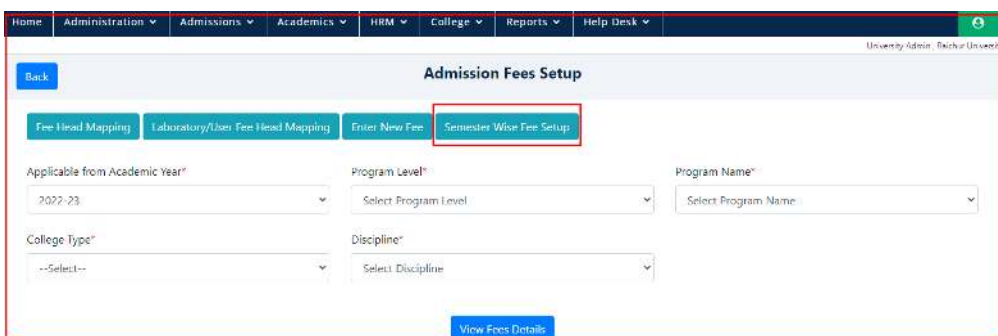
University Login:

University has to set up fees for the semester to which the students are to be promoted.



In this tab, University Admin is given provision to map the required fee heads, set up fees for the mapped fee heads and modify them Semester Wise.

Fees set up can be done according to the Category and Gender of the students. **Setting up Income Limits for the categories is a Mandatory step.**



Sl. No	Applicable to category	Gender	Income Limit	Adhyayana Peeta Fee	Admission Fee	Annual Day fee	Career Guidance Fee
1	Category I	Female	100000	1000	500	100	0
2	Category I	Male	100000	1000	500	100	0
3	Category I	Transgender	100000	1000	500	100	0
4	Category II (A)	Female	100000	1000	500	100	0
5	Category II (A)	Male	100000	1000	500	100	0
6	Category II (A)	Transgender	100000	1000	500	100	0
7	Category II (B)	Female	100000	1000	500	100	0
8	Category II (B)	Male	100000	1000	500	100	0
9	Category II (B)	Transgender	100000	1000	500	100	0
10	Category III (A)	Female	100000	1000	500	100	0
11	Category III (A)	Male	100000	1000	500	100	0

College Admin Login:

As set by the University Admin, College Admin has to set up fees for all the Categories and Genders too.

Setting up Income Limit is mandatory.

Home Administration Admissions Academics Exam HRM Reports Help Desk College Admin, Bhandarkar's Arts & Science College, Kundapura.

Setup Seat Allocation Method

Bhandarkar's Arts & Science College, Kundapura.

Following Steps in Sequence

Fee Details

Students Reset Password

Departments

Details For Online Payment Account

Viewed Intake

Viewed Intake

Home Administration Admissions Academics Exam HRM Reports Help Desk College Admin, Bhandarkar's Arts & Science College, Kundapura.

Back

Admission Fees Setup

Fee Head Mapping Laboratory/User Fee Head Mapping Enter New Fee View University Fee Details Semester Wise Fee Setup

Applicable from Academic Year* 2022-23

Program Level* Select Program Level

Program Name* Select Program Name

Seat Type* Select Seat Type

Discipline* Select Discipline

View Fees Details

Home Administration Admissions Academics Exam HRM Reports Help Desk College Admin, Bhandarkar's Arts & Science College, Kundapura.

Back

Setup Fees

Applicable from Academic Year* 2022-23

Program Level* Select Program Level

Program Name* --Select--

Seat Type* Select Seat Type

Semester* --Select--

Add

Sl. No	Program Level	Program Name	Seat Type	Semester	Action
1	UG	Bachelor of Arts	Un-Aided Seat	III	
2	UG	Bachelor of Arts	Aided Seat	III	

Sl. No	Applicable to category	Gender	Income Limit	Adhyayana Peeta Fee	Admission Fee	Admission Processing Fee	Application Fee
1	Category I	Female	100000	100	1000	100	50
2	Category I	Male	100000	100	1000	100	50
3	Category I	Transgender	100000	100	1000	100	50
4	Category II (A)	Female	100000	100	1000	100	50
5	Category II (A)	Male	100000	100	1000	100	50
6	Category II (A)	Transgender	100000	100	1000	100	50
7	Category II (B)	Female	100000	100	1000	100	50
8	Category II (B)	Male	100000	100	1000	100	50
9	Category II (B)	Transgender	100000	100	1000	100	50
10	Category III (A)	Female	100000	100	1000	100	50
11	Category III (A)	Male	100000	100	1000	100	50
12	Category III (A)	Transgender	100000	100	1000	100	50

Save the fees set. Set fees can be modified or deleted, save the modifications done.

The screenshot shows a web interface for managing fees. At the top, there are two buttons: 'Enter New Fee' and 'View University Fee Details'. Below these are several dropdown menus for 'Applicable from Academic Year' (set to 2022-23), 'Program Level' (set to UG), 'Program Name' (set to Bachelor of Arts), 'Seat Type' (set to Aided Seat), and 'Semester' (set to III). A 'View Fees Details' button is highlighted with a red box. Below this is a section titled 'Existing Fee Details' which includes a search bar and a table. The table has columns for Sl. No., Academic Year, Program Level, Program Name, Seat Type, Semester, and Action. One entry is shown for Sl. No. 1, Academic Year 2022-23, Program Level UG, Program Name Bachelor of Arts, Seat Type Aided Seat, and Semester III. The 'Action' column for this entry has 'Edit' and 'Delete' buttons. At the bottom, it says 'Showing 1 to 1 of 1 entries' and has 'Previous' and 'Next' navigation buttons.

Student Promotion:

Once the fee set for the next semester, the College Admin has to **Promote** the Students from the current semester to the next semester.

The screenshot shows the 'Admissions' menu in a web application. The menu is open, showing several options: 'Admission Document Verification', 'Student Admission Approval', 'Approval of S.Ed Student', 'Admission for Diploma and Certificate', 'Admission Submit To University', 'Student Promotion' (highlighted with a red box), 'Admission for Lateral Entry', and 'Transfer'. On the left side of the menu, there are steps listed: 'Step 1: View Program and Admission', 'Step 2: Setup Seat Allocation', 'Step 3: Setup Fees', 'Step 4: Details for Online Admission', 'Step 5: Admission Document Verification-Student Involvement', and 'Step 6: Admission Document Verification'. The top navigation bar includes 'Home', 'Administration', 'Admissions', 'Academics', 'Exam', 'HRM', 'Reports', and 'Help Desk'. The user is logged in as 'College Admin, Bhandarkar's Arts & Science College, Kundapura'.

Here the admin has to select the Academic Year in which the student has taken his admission.

The screenshot shows the 'Student Promotion' form. It has a 'Back' button at the top left. The form contains several dropdown menus: 'Academic Year' (set to 2021-22), 'Promote From Term/Semester' (set to II), 'Program Level' (set to UG), 'Program Name' (set to Bachelor of Commerce), and 'Promote To Term/Semester' (set to III). A 'View' button is at the bottom right. The top navigation bar is the same as in the previous screenshot, and the user is logged in as 'College Admin, BRB College, Raichur'.

Admin has to select the students who are eligible to Promote.

Student Details					
Sl. No	Registration Number	Student Name	Current Semester	Select All	Action
1	U23AC21C0001	NAVEEN KUMAR	II	☐	Promote
2	U23AC21C0002	SHASHIKUMAR	II	☐	Promote
3	U23AC21C0003	AMRUTHA BINDU	II	☐	Promote
4	U23AC21C0004	M HITESH KUMAR	II	☐	Promote
5	U23AC21C0005	NITESH KUMAR	II	☐	Promote
6	U23AC21C0006	UDAY KIRAN M	II	☐	Promote
7	U23AC21C0007	POOJA G S	II	☐	Promote
8	U23AC21C0008	ANNAPURNA	II	☐	Promote

College Admin has to select the students from the list displayed and click on Promote Selected

96	U23AC21C0096	SOURMYA	II	☒	Promote
97	U23AC21C0097	K C SANJAY	II	☒	Promote
98	U23AC21C0098	JASHWANTH	II	☒	Promote
99	U23AC21C0099	KISHAN T	II	☒	Promote
100	U23AC21C0100	PRAJWAL DESHPANDE	II	☒	Promote
101	U23AC21C0101	ARAVIND CHOUDHARY K	II	☒	Promote
102	U23AC21C0102	JATIN	II	☒	Promote
103	U23AC21C0103	MAHESH M	II	☒	Promote
					Promote Selected

Student Login:

Once Promotion is done by the College Admin, Student will receive a payment link in their login.

Home	Student	Admissions	Academics	Exam	
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NAVEEN KUMAR, Student

Dashboard / View Activities

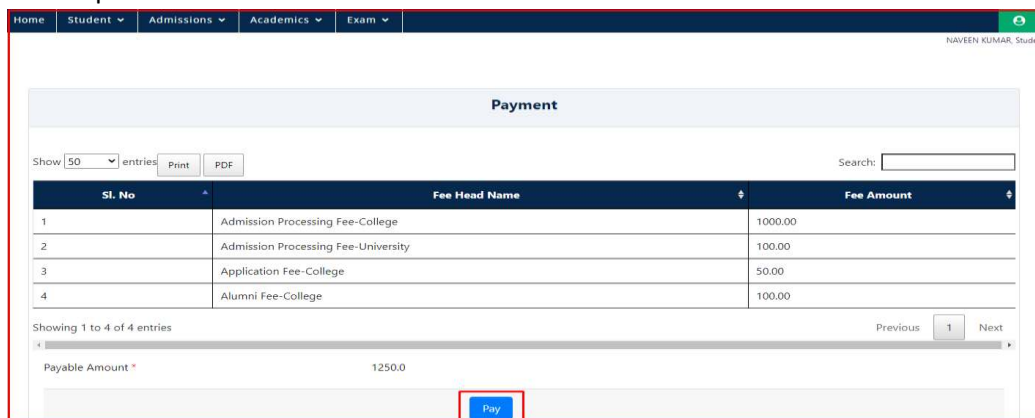
Welcome to UUCMS

[View My Admission Details](#)
[Upload My Photo and Signature](#)
[Enter My Bank Details](#)
[Upload Documents](#)

Important Notice!

[Click here to Pay 3rd Semester Fees](#)

When clicked on the link provided “Click here to Pay 3rd Semester Fees”, it will take to another page with fee break-up.



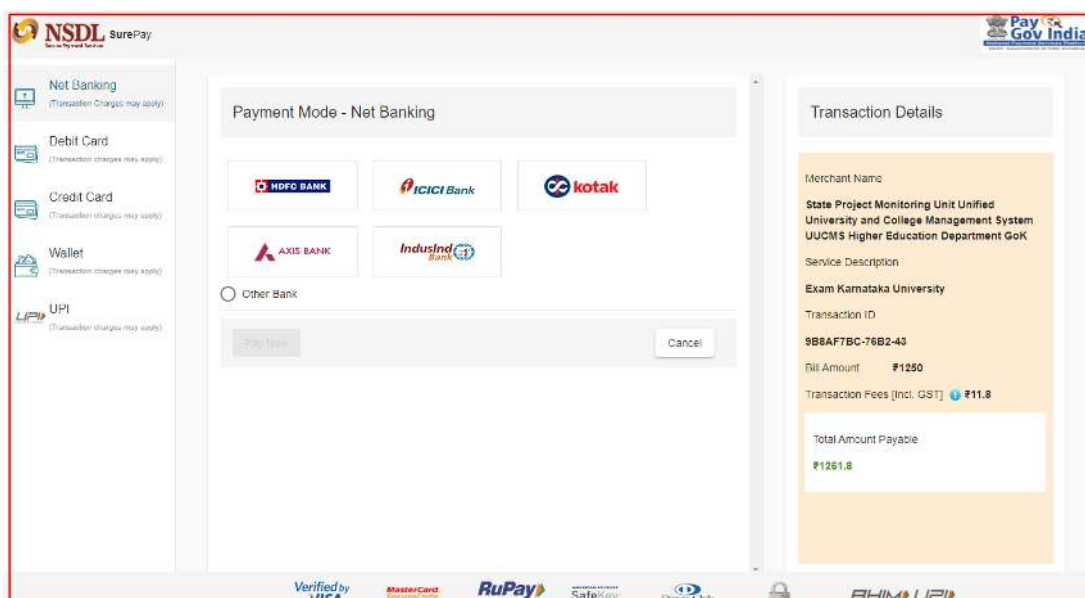
Sl. No	Fee Head Name	Fee Amount
1	Admission Processing Fee-College	1000.00
2	Admission Processing Fee-University	100.00
3	Application Fee-College	50.00
4	Alumni Fee-College	100.00

Showing 1 to 4 of 4 entries

Payable Amount * 1250.0

[Pay](#)

Student has to click on **Pay** and it will lead to Payment Gateway of NSDL, where different methods of payment will be provided.



NSDL SurePay

Payment Mode - Net Banking

Transaction Details

Merchant Name
State Project Monitoring Unit Unified
University and College Management System
UUCMS Higher Education Department GoK

Service Description
Exam Karnataka University

Transaction ID
9B8AF7BC-76B2-43

Bill Amount ₹1250

Transaction Fees (Incl. GST) ₹11.8

Total Amount Payable
₹1251.8

Student can opt one among the provided methods and make payment to complete his promotion to the next semester.

Once the payment is successful, student name will appear in List of Admission for the next semester.